



State of New Jersey
DEPARTMENT OF HEALTH

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PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

KAITLAN BASTON, MD, MSc, DFASAM
Acting Commissioner

2024 LICENSE RENEWALS

Dear Clinical Laboratory Director/Owner:

In accordance with N.J.S.A. 45:9-42.30, current clinical laboratory licenses expire on December 31, 2023. For 2024, CLIS will continue use of the new online licensing system known as Aithent Licensing System (ALiS). This new system allows the user to access their laboratory license(s) online and perform additional administrative functions as needed. To renew, please log into your myNJ Portal account and click on CLIS Licensing link to access ALiS. The entire process will eventually be paperless and users will submit renewals electronically.

- ❖ Electronic payment submission via ALiS will allow you to complete your 2024 renewal and download a PDF of your license.
- ❖ If your facility is unable to submit payment for the renewal electronically, please refer to the attached ALiS instructions to submit a paper check. You must include the CLIS ID number or invoice number on the check for expedited processing. Upon receipt of your paper check, you will receive an email notification that your license is available for download.

In accordance with N.J.A.C. 8:45-1.3(b), laboratories failing to submit their 2024 license renewal with the applicable payment(s) **by December 31, 2023 will be subject to late fees.**

For any questions or assistance, please email alishelpdesk@doh.nj.gov or call 609-671-6416. Thank you for your continued cooperation.

Sincerely,

NJDOH ALiS Implementation Team